

**NATIONAL LAW UNIVERSITY AND JUDICIAL ACADEMY, ASSAM  
HAJO ROAD, AMINGAON, GUWAHATI-31 (ASSAM)**

**ACADEMIC PERFORMANCE INDICATORS PROFORMA  
(FOR ASSOCIATE PROFESSOR & PROFESSOR)  
APPLICANTS ARE REQUIRED TO SUBMIT API SCORE DETAILS IN THE GIVEN  
PROFORMA**

**CONSOLIDATED API SCORE FROM CATEGORY II / III OF TABLE I and II IN APPENDIX III  
OF AMMENDED UGC REGULATIONS to 2010 notified in 2016(4<sup>th</sup> amendment)  
(To be submitted by every applicant as per UGC regulations, 2010)**

**CATEGORY: II. Professional Development, Co-curricular and Extension Activities**

Sl. No.	Type of Activity	Average Hrs/ week	API Score
1	Student related co-curricular, extension and field based activities. (Max Score 20)		
	a. Field work		
	b. Study visit		
	c. Student seminar and workshop		
	d. Career counseling		
2	Contribution to Corporate life and management of the department and institution through participation in academic and administrative Committees and responsibilities. (Max. Score 15)		
	a. Administrative responsibilities (Dean / Principal / Chairperson / Convener / Teacher-in-charge)		
	b. Participation in Board of Studies, Academic and Administrative Committees		
3.	Professional Development activities (Max. Score 15)		
	Participation in seminar / conferences		
	Short term learning training courses		
	Industrial experience		
	Talks / Lectures in refresher courses		
	Faculty development courses		
	Membership of Associations		
	Dissemination and General articles		

### CATEGORY III: Research, Publications and Academic Contributions

#### A) Published Papers in Refereed Journals:

Sl. No.	Title, Journal with volume, Year and Page Nos	First / Corresponding author	Coauthor	Impact Factor	API Score
Total					

#### B) Published Papers in Reputed Journals:

Sl. No.	Title, Journal with volume, Year and Page Nos	First / Corresponding author	Coauthor	ISSN/ ISBN No.	API Score
Total					

#### C) Publication of Books:

Sl. No.	Book title, editor, year	Publishers International / National / Local	First / Corresponding author	coauthors	API Score
Total					

#### D) Publication of chapters in Books:

Sl. No.	Title with Page Nos	Book title, editor, year	Publishers International / National / Local	First / Corresponding author	coauthors	API Score
Total						

**E) Invited Lectures / Papers**

Sl. No.	Title with Page Nos	International / National / State or University	First / corresponding author	coauthors	API Score
Total					

**F) Ongoing and Completed Sponsored Research Projects and Consultancies :****(i) Ongoing Projects/Consultancies :**

Sl. No.	Title	Agency	Period	Grant/ Amount (Rs. In lakhs)	API Score
Total					

**(ii) Completed Projects / Consultancies:**

Sl. No.	Title	Agency	Period	Grant/ Amount (Rs. In lakhs)	API Score
Total					

**(iii) Projects outcome / outputs:**

Project outcome / output		Title	API Score
Patent / Technology transfer / Product / Process			
Major Policy document of Central / State Govt. Bodies prepared			

**G) Research Guidance :**

Sl. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score
M. Phil				
Ph. D				
Total				

## H) Development of e-learning delivery process / Material

Name of the Modules	API Score

### I) SUMMARY OF API SCORES\*

Sl. No.	Criteria	Total API Score
1	II .Co-curricular, Extension, Professional Development related activities.	
2	III. Research and Academic Contributions	
GRAND TOTAL (CATEGORY II and III)		

\*

Minimum API Score Required for Direct Recruitment of Associate Professor	Minimum Essential Qualification and Consolidated API score of 300 Points from Category II and III
Minimum API Score Required for Direct Recruitment of Professor	Minimum Essential Qualification and Consolidated API Score of 400 Points from Category II and III

**Signature of the Candidate**

## **GUIDELINES FOR FILLING UP OF ANNEXURE- II**

**Annexure II Proforma is based on category II / III of Table I / II in Appendix III of amended UGC Regulations to 2010, notified in 2016 and its amendments 2016.**

**The Proforma is to be filled as per these tables and self-assessment scores given. For each category, maximum scores that can be given or carried forward is indicated in the Table**

**NB. : The self-assessment scores are subject to verification by the University, and by the Screening cum verification committee or Selection Committee as the case may be.**

**Required number of additional rows can be added in the tables while filling up the proforma.**

**For all clarifications in assessment of API scores on any parameter and for any interpretational operation purpose, the UGC Regulations 2010 and its amendments issued from time to time shall be followed / referred.**

## Guide lines to fill *Annexure II*

### APPENDIX – III

#### “Minimum Qualifications for appointment of Teachers and other Academic Staff in Universities and Colleges”

UGC Notification, New Delhi, the 11th July, 2016

#### **Academic Performance Indicators (API) for direct recruitment of Associate Professor and Professor**

#### **Category II: Professional Development, Co-curricular and Extension Activities\***

Nature of activity	Maximum score	API Score
<b>a. Student related co-curricular, extension and field based activities.</b>  (i) Discipline related co-curricular activities (e.g. field work, study visit, student seminar and other events, career counseling etc.)  (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)  (iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	15	Actual hours spent per academic year÷10
<b>b. Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.</b>  (i). Administrative responsibility (including as Dean / Principal/Chairperson/ Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge)  (ii). Participation in Board of Studies, Academic and Administrative Committees.	15	Actual hours spent per academic year÷10
<b>c. Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, membership of associations, dissemination and general articles and any other contribution)</b>	15	Actual hours spent per academic year÷10

Note: \*Actual hours spend per academic year shall be taken for the above activities of a. b. and c. and shall be supported by the relevant letters / certificates / orders.

Example for score calculation: 15 score means 15 hours of teaching per academic year. API score is calculated by dividing the actual score by 10 which is 1.5 API score.

### Category III: Research and Academic contributions.

#### (A) Publications in Journals and Books

Activity	Science Faculty	Faculties of Languages Humanities, Arts, Social Science, Education and law	Maximum score	API score
Research papers	Refereed Journals	Refereed Journals	25 / publication	
	Reputed Journals	Reputed Journals	10 / publication	
Books & Chapters in Books	International Publishers	International Publishers	30 / book single author	
	National Publishers	National Publishers	20 / book single author	
	Local Publishers	Local Publishers	15 / book single author	
	Chapters in Books in National and Internationals publishers	Chapters in Books in National and International publishers	Int. National –10 and National – 5 per chapter	

\* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points; (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors

#### (B) Research Projects

Activity	Science Faculty	Faculties of Languages, Humanities, Arts, Social Science, Education and law	Maximum score	API score
Sponsored Projects	Major Projects above Rs. 30 lakhs	Major Projects above Rs. 5 lakhs	20 / Project	
	Major Projects above Rs. 5 up to 30 lakhs	Major Projects above Rs. 3 up to 5 lakhs	15 / Project	
	Minor Projects above Rs. 1 up to 5 lakhs	Minor Projects above Rs. 1 up to 3 lakhs	10 / Project	
Consultancy Projects	Amount mobilized with a minimum of Rs. 10 lakhs	Amount mobilized with a minimum of Rs. 2 lakhs	10 / Consultancy Project	
Projects outcome/ Outputs	Patent / Technology transfer/Product/Process	Major Policy document of Central / State Govt. Bodies prepared	30 for International and 20 for National state 10 local 5	

**(C) Research Guidance**

Activity	Science Faculty	Faculties of Languages, Humanities, Arts, Social Science, Education and law	Maximum score	API score
M. Phil.	Degree awarded	Degree awarded	5 / candidate	
Ph.D.	Degree awarded	Degree awarded	15 / candidate	
	Thesis submitted	Thesis submitted	10 / candidate	

**(D) Fellowships, Awards and Invited lectures delivered in conferences / seminars**

Science Faculty	Faculties of Languages, Humanities, Arts, Social Science, Education and law	Maximum score	API score
International Award / Fellowship		15 / Award 15 / Fellowship	
National Award / Fellowship / Membership in Academic Bodies		10 / Award 10 / Fellowship 10 / Academy membership	
State / University level Award		5 / Award	
Invited Lectures / Papers*	International level	7 / Lecture 5 / Paper presented	
	National level	5 / Lecture 3 / Paper presented	
	State / University level	3 / Lecture 2 / Paper presented	

\*The score under this sub category shall be restricted to 20% of the minimum fixed for category III for any assessment period

**(E) Development of e-learning delivery process / materials**

Science Faculty	Faculties of Languages, Humanities, Arts, Social Science, Education and law	Maximum score	API score
e-learning content development and delivery process		10 / module	